

ASBSA AGM MINUTES

Tuesday 1st October 2013

The ASBSA AGM took place in the resource area with an overwhelming turn out of parents, some new to the school and some new to ASBSA as well as current ASBSA members. There was wine and nibbles and a wonderful atmosphere.

Present: Mrs Sutton, Mrs Ferns, Elton Pritchard, Vicky McShane, Julie Simmons, Pauline Hughes, Joan Cannon, Mabel Pillay, Linda Du Toit, Candice Alford, Clare Parish, Lee McMahon, Jennifer McMahon, Charlotte Evans, Alexandra Brown, Denise Reeves, Kay Butler, Anna Duchovna, Sophie Fewings, Stephen Fewings, Sharon Webb, Danisha , Stephen Bell, Michelle Bates, Des Beylefeld, Kerry Guest, Saira Walji, Samantha Smith, Karen Fall, Megan Richards, Joan Cannon, Penny Newman, David Buchanan, Lina Arias, Priscilla Antoni

Apologies: Julie Simmons, Malcolm Munro, Gaynor Woods

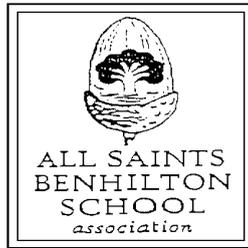
Mrs Sutton began the meeting by explaining the role of ASBSA and the contribution that parents make as being part of ASBSA. Mrs Sutton gave a brief overview of the items that the school has been able to purchase or is planning to purchase as a result of money already raised including the projector screens and adding to the outdoor play equipment and said that the plan is to invest in the school library with future money raised.

The core ASBSA committee members stood up to introduce themselves and briefly describe their role: Elton, Candice, Joan, Kay, Alex, Joan, Linda, Denise and Clare

Previous minutes and events:

The minutes from the previous meeting on 25th June were approved and discussed:

- **Golf Day on 17th September** was a success and a wonderful day
- Thanks was given to all the parents that had helped with events such as the May Fair and there was a request for everyone to try to think of any other fundraising ideas
- **The Treasurers Report** was summarised by Elton saying that it had been a successful year; the Christmas Market was £240 up from the previous year and the May Fair was £400 up
- **Jigsaw4U** was the chosen school charity last year and from 10% of ASBSA funds raised we were able to donate £876 to them. Mrs Sutton confirmed that this year the Diamond Riding Centre is the school's chosen charity
- **Malcolm Munro** has now stepped down as treasurer and Linda Du Toit has taken over with Malcolm being an active mentor. Malcolm asked Elton to say thank you for all the support he has had and to wish ASBSA luck. Mrs Sutton asked that it be minuted that the school says a big thank you to Malcolm for all his hard work and for doing such a good job



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ASBSA Committee members were decided with roles nominated and seconded:

Mrs Sutton ordered that the committee roles be filled and started with the ASBSA Chairperson. Each current role-holder gave a brief description of their role so people could nominate themselves:

- Elton was happy to continue in the role of **Chairperson** which Kay Butler proposed and Pauline Hughes seconded
- **Vice chair** – Clare Parish , seconded by Alex Brown and Joan Cannon
- **Secretary** – Clare was happy to continue in this role alongside being Vice chair, Denise Reeves seconded
- **Treasurer** – Linda Du Toit was happy to continue with this role and Sophe Fewings said she would like to assist, Elton seconded
- **Communications** – Candice Alford was happy to continue in this role and Charlotte Evans said she would like to assist, Vicky McShane seconded
- **Catering** – Denise Reeves and Alex Brown said that they would like two others to join them on the catering team with a view to them both stepping down over the next year but take an active and mentoring role over the next year. They asked who would like to join them with a view to taking over the role eventually and Penny Newman and Megan Richards said they would like to, Candice seconded this
- **Buyer** – Julie Simmons is the current buyer and would like to step down. Although she couldn't be at the meeting, she ensured that the committee knew she would like to step down eventually but have an active and mentoring role for now (like Denise and Alex) so she could show the new nominees how to carry out the role. Karen Fall and Pauline Hughes said that they would like to take over the buying role, Candice Alford seconded.

New class reps were nominated:

Mrs Sutton gave a brief description of the role of a class rep (to ensure that the parents in their class know the work of ASBSA, to inform the parent's of events and try to enlist their help where necessary). It was suggested and agreed that it would be a positive step if there were two class reps per class:

Sophie Fewings – am nursery

Charlotte Evans – pm nursery

Samantha Smith – Ash

Clare Parish – Ash



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Saira Walji – Elm / Ash

Sharon Webb – Elm

Sara Langley – Elm

Megan Richards – Chestnut / Poplar

Kerry Guest – Chestnut / Poplar

Vicky McShane – Holly

Jo Cloves – Holly

Jane Sheils – Oak

Prucilla Antwi – Oak

Candice Alford – Larch

Mabel Pillay – Larch

Alex Brown – Maple

Saira Walji – Maple

Julie Simmonds – Willow

Pauline White – Willow

Denise Reeves – Beech

Kay Butler – Beech

Cake sale:

The cake sale was confirmed as going ahead on 22nd October (brief description was given whereby parents bring in nut free cakes to be sold in the hall after school to the children for £1 for 5 items). Vicky McShane said that she would organise this and buy the plates and arrange the float

Christmas Shopping Evening:

Mrs Sutton described the event that is taking place on 18th November (small businesses hold a stall for a fee, there will be refreshments, the church choir and a raffle and visitors pay on the door with the ticket price to include a mince pie and glass of wine or a hot drink). Clare asked if anybody would like to assist at this event



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Christmas Secrets Room and Christmas Extravaganza:

The Secret's Room will be run on 6th December by Mrs Ferns and Julie Simmons (parents donate an item to go in the Secrets Room for a male or female adult and the children pick an item of their choice for £1, year 6 pupils help the children to wrap the gift and then the gift can be given on Christmas Day)

The Christmas Extravaganza on 7th December will give more time for the children to visit Father Christmas in his grotto and be able to look round all the stalls. (Each class runs a stall so class reps will be in charge of a rota for their class to ensure there is enough help on the day). Stalls to be confirmed. Candice, Elton, Jennifer, Priscilla and Clare said that they can help.

The AGM was finalised and continued on to an ASBSA meeting after a brief break