

ASBSA MINUTES

7th November 2013

The ASBSA meeting took place in the staff room and it was lovely to see some new faces among us!

Present: Mrs Ferns, Julie Simmons, Clare Parish, Megan Richards, Denise Reeves, Alex Brown, Jayne Sales, Elina Georgieu, Kaloyan Georgieu, Joan Cannon, Kerry Guest, Mabel Pillay, Charlotte Evans, Sara Langley, Sophie Fewings, Sam Smith, Penny Newman, Dominique Pink, Linda Du Toit, Mrs Sutton

Apologies: Elton Pritchard, Kay Butler, Sharon Webb

The Agenda was followed, attendees were accounted for and apologies recorded.

Previous minutes:

The previous minutes were unavailable so we will go through them at our next meeting

Cake sale:

The Treasurer wasn't available at the time of the discussion about the cake sale so we will wait until the next meeting to find out how much we raised. A cake sale discussion is needed at the next meeting

Christmas cards:

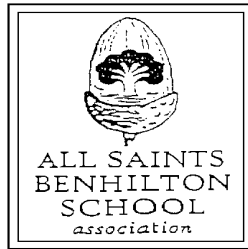
Penny Newman spent a long time sorting through these and unfortunately at the last count, we were £280 short. Penny suggested that next year, the forms go in book bags like the school photographs, everyone agreed that was a good idea. Everyone agreed that more notice needs to be given about the cards too

Shopping evening:

Clare asked for more help for setting up and the time was clarified as 7 – 9pm as it was advertised differently on the last newsletter. Denise said to ask Karen Wilson in the canteen for permission to use the kitchen, out of courtesy. Clare will do this. It was agreed that people are able to purchase a second glass of wine on the evening as we have an alcohol license. Mrs Sutton adjusted the wording of the poster. Charlotte and Lia Slessenger may still like to have charity stalls (possibly shared), they will advise Clare nearer the time. Clare confirmed that we have 14 stalls.

Hamper donations:

Mrs Ferns said that we are able to sort the hamper donations and store them in the Parish room. It was agreed that 4 hampers will be made up for the shopping night as we also have donations from the stall holders as raffle prizes. It was confirmed that there is cellophane wrap in the shed to wrap the hampers with and Denise and Alex suggested that 4 volunteers bring a box home to wrap and



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return them on Monday ready for filling for the shopping evening. Class reps were advised that boxes will be given to them on Friday morning ready to take the donations from their class. Alex suggested that anything that we feel might not be suitable for a hamper can go to the food bank. Julie Simmons said that wrapped chocolates need to be held back for the chocolate tombola stall for the Christmas Extravaganza and Denise said if there are mince pies, they can be used for refreshments at the shopping evening. Joan collected the Go Kart voucher from Croydon that was offered to us as a raffle prize. It is worth £100 for a party of 8 to use the Go Karts and will be raffled at the shopping evening. Thank you to Joan and Steve for going over to get it.

Secrets Room:

Julie Simmons said everything is in hand. Mrs Sutton advised that Stuart Moore will do the flyers for this. We will have a 'Choose your Shoes' Day instead of a Mufti Day on 26th November to bring in donations. Julie said the Secrets Room requires one male and one female present from each child and an optional siblings present. Julie confirmed she has enough helpers and the set-up will be the same as it is every year. Class reps will collect the donations as they are doing for the hamper donations. Mrs Ferns confirmed that chocolates and biscuits are suitable presents to donate.

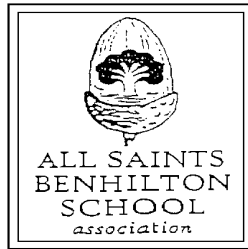
Christmas Extravaganza:

Mrs Ferns explained to new parents what the event is. We agreed the time of 11 – 2 for the Extravaganza and Mrs Sutton and Mrs Ferns said that the grotto can be in the nursery (the children can queue in the corridor, then exit at the back of the nursery, go through Ash class and into the Resource area).

It was agreed that the grotto is to be set up after school on Friday. Alex suggested that cake donations should start to come in from Thursday 5th December. Denise and Alex are doing hot drinks and soft drinks, hot dogs and Krispy Kremes. Entry will be 50p for adults and free for children.

Elton is going to find our Father Christmas'. Mrs Sutton said it will be better to have two as three hours is a long time. Steve was suggested and Elton's Dad. Mrs Sutton confirmed that the choir will not be attending but we can play music on the stereo. As well as each class being designated to a stall, we also need helpers to be elves on the grotto and help on the raffle as well as help setting up and clearing up. It was agreed that there will be no time slots for the grotto, children will have to queue.

Some committee members said that they will try to source oranges for us for Christingles and will let us know how they get on. We decided we need 100 oranges and 200 biscuits for icing. Denise and Alex will buy the icing, decorations and biscuits and cost will be advised on both biscuits and Christingles depending on how much Denise and Alex spend. Refreshments will be run alongside



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Denise and Alex by Beech class who will have 'Guess the weight of the cake' and the treat bags from Mrs Hill. Mr McShane has since agreed to bake the cake – thank you. Mrs Ferns hopes to have a mixture of year 6's and volunteers for the raffle as it will be busy. We should have 4 helpers at a time.

Linda recapped on our minutes in January from our discussion on the Extravaganza last year and read out that we agreed that Father Christmas should have a hamper made up. She also read out how much each stall made last year.

Christmas Disco:

Vicky McShane is leading this event. She was unable to come to the meeting but emailed to ask if the catering team can cater. Denise and Alex said yes. The times were decided as 5 – 6pm for Reception and year 1 and 6.30 – 7.45pm for the older classes. Mrs Sutton said they will not invite the nursery children as many of them were upset and didn't stay last year. Stuart Moore will do the flyers for the disco. Vicky needs to advise on how much the DJ is so Mrs Sutton can agree if the suggested ticket price of £2.50 is reasonable. The price will include a drink and a hot dog too. It was previously agreed that this year the children will not receive a present at the disco. There will be no tickets, parents will sign their children in and state who will be collecting their child(ren). Mrs Ferns can arrange for class lists to be used. Parents will take the children's coats home.

AOB:

No AOB was discussed as we ran out of time

Date of the next meeting:

The date of the next meeting was not discussed but has been since set for Tuesday 14th January