



ASBSA Meeting 11/01/16 at All Saints Benhilton School 7.30 p.m.

Name	Position	Parent/Staff
Jo Elliot	Ash Rep	Parent
Megan Richards	Maple Rep	Parent
Vicky McShane	Larch Rep	Parent
Michelle Bates	Acorns Rep	Parent
Kerry Guest	Chair	Parent
Karen Buckley	Willow Rep	Parent
Sabrina Ariy	Treasurer	Parent
Dominique Pink	Vice Chair	Parent
Sara Langley	Buyer	Parent
Pauline Hughes		Parent
Mrs Ros Sutton		Head teacher
Linda du Toit	Hazel Rep	Parent
Jayne Sales	Beech Rep	Parent
Karen Hutchings	Record Secretary	Grandparent
Mrs Stanley-Bristow		Staff
Alison Booner	Catering	Parent
Sophie Fewings	Catering	Parent
Sara Bulger		Parent
Michelle Rose	Ash Rep	Parent
Vladka Newsome	Vice Treasurer	Parent
Saira Walji	Buyer	Parent

<p>3 Clothing Sale Thursday 14/01/16</p>	<p>Kerry thanked everyone for their hard work/efforts and everyone thanked Kerry for organising this very successful event!</p> <p>Kerry concluded by saying that there had been a few Lottery Prizes left over and they would go to the May Fayre.</p> <p>Discussion around Clare Parish having a couple of Christmas cards which were damaged. It appeared that no one else had a problem. Mrs Sutton said she hoped that Claire had sent these back.</p> <p>Kerry advised that Maxine had been working really hard, sorting clothes, washing them etc.</p> <p>Discussion around what time those helping can get in to set up. It was agreed with Mrs Sutton that it would start after school and Maxine and the helpers could set up tables in the Parish Room before and Mrs Sutton would get Year 6 to carry these into the Hall at 3 p.m.</p> <p>Kerry advised that she was happy to do the crèche for the helpers' children in the Parish Room and she would collect them from their classes.</p> <p>It was agreed that the School would send an e-mail; re the Clothes Sales asking for volunteers. Time 3.15 – 4 p.m. to sell and to advise that there would a crèche available but they would need to book.</p> <p>Discussion around Maxine having the float from the safe: Sabrina advised that Maxine would need to make sure the same money goes back in - £40.</p> <p>Kerry said that they would count the takings after the Sale and Sabrina said she would be happy to bank it.</p> <p>It was agreed that the unsold clothes would go to a Charity Shop</p> <p>Discussion re the tennis racquets which had been donated: it was agreed that the children's ones would be used in school but the adult ones would go to the Charity Shop.</p> <p>It was noted that there were six helpers at this time but ideally Maxine would like nine and if anyone was willing to do this they could put their name on</p>	<p>Well done All!</p> <p>May Fayre</p> <p>Kerry to check with Clare</p> <p>Maxine and helpers</p> <p>Mrs Sutton to speak with Year 6</p> <p>Kerry</p> <p>Mrs Sutton</p> <p>Maxine</p> <p>Kerry/helpers Sabrina</p> <p>Go to Charity Shop</p> <p>Go to Charity Shop</p> <p>All</p>
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<p>4. Disco /Nursery Entertainer Friday 29th January</p>	<p>the list.</p> <p>Lengthy discussion ensued around whether the Early Years (Nursery and Reception) should attend the Disco. Mrs Sutton advised that this had been discussed at the previous meeting and it had been agreed that the Nursery and Reception would not go to the Disco as it was very busy and dark and they often became tearful. It was agreed that the Nursery would not come to the Disco, as there would be a Children's Entertainer earlier for them which could incorporate some *dancing/dancing games. It was noted that the maximum numbers for this was 52 and it would be done on a 'first come first served basis.'</p> <p>This would start 3.30 – 4.15 and cost a £1 and would include a drink and biscuit.</p> <p>It was agreed that the children from morning Nursery (Acorns) to be dropped and picked up from Reception. Children from afternoon Nursery (Pips) to leave through Nursery if not coming to Entertainment, others will be brought through. The School will need a list of all Nursery children attending and who will be picking them up, if not their parent/s.</p> <p>Reception: They will be given the choice of going to the Disco. Jo said she would be happy to be there for the Reception children and would ask other Reception parents to be there. The parents would also be asked to take the children's coats away and bring them back.</p> <p>Maximum 120 at Discos</p> <p>Infant Disco – 5 p.m. – 6 pm Junior Disco 6.30 pm – 7.45 p.m.</p> <p>£2 a ticket to include drink and biscuit (not chocolate biscuits as they become sticky/messy.)</p> <p>It was agreed an e-mail would go out with booking form and hard copies would be in Reception.</p> <p>Kerry said there would be a need for a First Aider for the Junior Disco, as Staff will still be on site for the Infants entertainment/disco. She said she would ask Paul her husband to get home early, so she could be freed up to cover.</p> <p>There would also be a need for two helpers on the door and two on toilets (the toilet helpers would have to be DBS checked.)</p>	<p>*Mrs Sutton to speak with Maxine re this.</p> <p>Nursery School/Parents</p> <p>Jo to speak to Reception parents</p> <p>School</p> <p>Anyone with First Aid Qualifications to contact Kerry</p> <p>Anyone available to contact Kerry.</p>
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<p>5. Up and coming Events:</p>	<p>a) Junior's Cake Sale: This will be homework and the forms will require weights and measurements, as well as what ingredients have been used and Mrs Sutton will 'beef it up' for Years 5 and 6.</p> <p>Helpers were already arranged and it was agreed that there would be 4 – 5 cakes per bag for £1.</p> <p>b) Quiz Night: Friday 04/03/16 Willow class to lead. There was a need to source a Quiz Master. It was agreed that Mrs Sutton would ask Malcolm first and if he was unable to do this, Elton would be asked and then Paul.</p> <p>Everyone to bring their own snacks and drinks (alcohol will be allowed as there will be no children on the premises.)</p> <p>Teams – a maximum of 8.</p> <p>It was agreed that Kerry would approach Nando's to supply the Pizza and also look at garlic bread as a side. Aiming at two and half slices per person.</p> <p>Tickets £5? This will be decided once the cost of the Pizza is ascertained.</p> <p>Prizes for first place and a Prize for second to last place.</p> <p>There will be a raffle and donations are welcome.</p> <p>c) Easter Egg Hunt: Thursday 2/03/16 – Alanna – Year 1 is happy to do this again. There will be one for the morning Nursery but there will only be enough for those who have brought tickets and there will be a need to look at the cost of the eggs/offers before costing the tickets.</p> <p>Megan to find out what offers there will be at Morrison's and when they are due in.</p> <p>Apparently there had been a struggle to get the</p>	<p>Mrs Sutton</p> <p>Bags to be sourced</p> <p>Karan Buckley Class Rep Mrs Sutton/Kerry</p> <p>All</p> <p>People can arrange these before or they can be put together at time depending on numbers</p> <p>Kerry</p> <p>Karen/Kerry</p> <p>Karen/Kerry</p> <p>All</p> <p>Alanna/Kerry</p> <p>Megan</p>
<p>6) Match Funding:</p>	<p>Apparently there had been a struggle to get the</p>	

<p>7) Next Coffee Morning:</p> <p>AOB:</p>	<p>funding released from Barclays Match Funding, as there had been a problem with the e-mail from the School. It was agreed that Mrs Sutton would speak with Liz about this. Sabrina advised that they can only do one a year.</p> <p>It was also agreed that a letter needed to go out to parents to ask if anyone's Company can offer Match Funding for 2016.</p> <p>Thursday 04/02/16 at 9 a.m. in Parish Room.</p> <p>May Fayre : 14/05/16</p> <p>Discussion re Annual Return: Sabrina asked Mrs Sutton a number of questions:</p> <ul style="list-style-type: none"> • it was noted that the ASBSA was not registered for Gift Aid • they do not work with Commercial Participators • money raised is through the Public • they don't pay any Trustees. • grant making is not the main way of raising funds. • they are regulated by the School • they are part of the PTA Association and they pay them a Yearly Insurance. <p>Online Banking: Sabrina advised this couldn't go ahead as we had two or more signatories. Both she and Mrs Sutton agreed that there were dingers with the online banking and that it would be preferable to remain with what they were already doing.</p> <p>Kerry thanked everyone for coming and advised that the next Evening ASBSA Meeting would be on Monday 07/03/16 at 7.30 p.m. at the School.</p>	<p>Mrs Sutton to speak with Liz at Barclays Match Funding to see what they require.</p> <p>Mrs Sutton/Sabrina/Kerry</p> <p>Sabrina to complete form after speaking with Mrs Sutton further</p>
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